



# Production and Distribution of Training DVDs

## Write With Care

### Writing and Recording for Workers in Residential Youth Services

Everything workers in residential youth services do, in their work with young people, is about providing quality care for them. This DVD is based on realistic work situations and shows how accurate observation and recording of information is a key part of that quality of care. Workers are writing about young people and their lives, so objective and non-judgemental recording is essential.

It can be used in the induction and orientation of new staff, as a refresher, for in-house training and for learners undertaking accredited courses in the Community Services Training Package.

The resource contains a DVD and a Trainers' Resource Kit on CD. The CD includes Trainers' Notes on how to use this resource and Learners' Worksheets which can be customised for your organisation.

Project developed by [Fran Haarsma Productions](#) in partnership with Berry Street Victoria. Funded under the Workplace English Language and Literacy (WELL) Program by the Australian Government Department of Education, Employment and Workplace Relations.



## Price

AUD\$125.00

## Duration

17 mins 24 sec

## Topics covered

- introduction
- different names-same guidelines
- writing everyday
- information and care
- the incident report
- disease, injury, near miss or accidents
- the young person's records
- summing up.

## Resource Material for

### Community Services Training Package

- Certificates IV
  - Child, Youth and Family Intervention (Residential and out of home care)
  - Youth Work

The resource supports the reporting and recording requirements in competencies such as :

CHCINF505C	Meet statutory and organisation information requirements
CHCCS400A	Work within a relevant legal and ethical framework
CHCCOM303A	Use targeted communication skills to build relationships
CHCPROT409D	Provide primary residential care

This DVD and support material is designed to address the language, literacy and numeracy needs of workers and to supplement relevant training around these competencies.

## More information

For more information on any of our DVDs please contact us

P +61 3 9525 1407

F +61 3 9525 1424

[info@ideasthatwork.com.au](mailto:info@ideasthatwork.com.au)

PO Box 2189

Prahran, Victoria

Australia 3181